



Knowledge Co-Creation Program (Group & Region Focus)

GENERAL INFORMATION ON

Sustainable Forestry Management with Community Participation 課題別研修「地域住民の参加による持続的な森林管理」 JFY 2023

No. 202208431J001

Course Period in Japan: From September 13th 2023 to November 22nd 2023

* In the context of the COVID-19 pandemic, please note that there is still a possibility the course period will be changed, shortened, or the course itself will be cancelled.

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

I. Concept

Background

There is a growing global awareness of the importance of forest conservation. However, there are still many issues to be solved in practical terms. It is important to promote forestry management correlating with human activities, with the emphasis on coexistence between human beings and forests. In Japan, we have had a long and close relationship with forests, which brings us various benefits like various forest products, decreasing natural disaster risk, conserving watershed, and so forth.

In recent years, a wide variety of efforts have been made in various regions like introducing volunteer activities for forest conservation with the aim of collaboration between forest areas in upper streams and those in lower reaches. In addition, scientific knowledge on the roles of forests to absorb carbon dioxide, attributable to human activities and water shortage, has been accumulated sufficiently.

For what?

This program is designed to develop capacity to carry out forestry management through a variety of activities based on community participation.

For whom?

This program is offered to government officers engaged in the field of forestry management.

How?

The program consists of lectures and field visits at organizations and institutes in Hokkaido Prefecture, lectures from central administrative agencies and the central research institutes, and on-site inspection tours outside Hokkaido.

II. Description

- 1. Title (J-No.):** Sustainable Forestry Management with Community Participation
(202208431J001)
- 2. Course Duration in Japan:** September 13th 2023 to November 22nd 2023
- 3. Target Regions or Countries:**
Albania, Bosnia and Herzegovina, Cameroon, Congo, Democratic Republic of the Congo, Malawi, Nepal, Nigeria, Philippines, Solomon Islands, Timor-Leste, Uganda, and Viet Nam
- 4. Eligible / Target Organizations:**
Administrative bodies and other organizations involved in forestry management
- 5. Course Capacity (Upper limit of Participants):** 15 participants
- 6. Language to be used in this program:** English
- 7. Course Objective:**
The necessary knowledge and techniques as well as methods and actual cases involving community participation to carry out sustainable forestry management projects will be shared with related departments in the target organization.
*In broad sense, community people means forest owners, forest users and beneficiaries of multifunctional roles of forest.
- 8. Overall Goal:**
Forestry management activities involving community participation will be initiated.
- 9. Expected Module Output and Contents:**

This program consists of the following components. Details on each component are given below.

Expected Modules Output	Subjects/Agenda	Methodology
(1) To understand the actual plans, organizations, systems and management practices (community participation) involved in sustainable forestry management by the national and local (Hokkaido) governments of Japan.	i) Forests and forestry in Japan as well as forest plans, organizations, systems, technologies, and model activities conducted by the Japanese Government (Forestry Agency). ii) Research on forests and forest productions by the National and Hokkaido Prefectural Governments as well as research and educational activities by the universities in Japan	Lecture Field visit Discussion Practice

(2) To understand model forestry activities and timber utilizations with community participation and their technologies conducted by municipal governments, private citizens, corporate organizations, and forest cooperatives in Japan.	<p>i) Model forestry activities and their technologies by local communities: breeding, cutting, seedling nursing, tending, etc.</p> <p>ii) Model timber utilizations and timber processing technologies by local communities: plywood, utilization of biomass e.g. pellets, charcoal, mushroom production, etc.</p>	<p>Lecture</p> <p>Field visit</p> <p>Discussion Practice</p>
(3) To understand the systems and model activities for nature conservation and sanctuary management with the participation of local communities in Japan:	<p>Forest conservation, biodiversity conservation, sanctuary management, forest parks</p>	<p>Lecture</p> <p>Field visit</p> <p>Discussion</p>
(4) To understand international discussions, methods and activities concerning the significance of the consideration on livelihood necessities and participation of local communities towards sustainable forestry management.	<p>i) International forest certification systems for sustainable forestry management</p> <p>ii) Livelihood necessities and forest resource management: community participation, regulations and incentives</p> <p>iii) Sustainable forestry management activities of other countries.</p>	<p>Lecture</p> <p>Discussion</p> <p>Exercise</p>
(5) To recognize and reorganize the current situation of participants' countries and to formulate Final Report (including Action Plan) for the solution of the situation.	<p>i) Project management: PCM (Project Cycle Management), presentation skills</p> <p>ii) Sharing the experiences with other participants: challenges and model solutions for forestry management with community participation</p> <p>iii) Discussions to deepen the understanding of what you have learned in this program.</p>	<p>Lecture</p> <p>Discussion</p> <p>Excise</p> <p>Presentation</p>

The schedule is subject to change due to the coordination of curriculum.

III. Eligibility and Procedures

1. Expectations from the Participating Organizations:

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
- (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

2. Nominee Qualifications:

Applying organizations are expected to select nominees who meet the following qualifications. Please note that nominees would not necessarily be employed by the applying organizations, as long as they are selected officially by the organizations for their specific purposes. However, the nominees must be either persons who are engaged in the said field or directly related to program subject.

(1) Essential Qualifications

- 1) Extension officer on forest conservation.
- 2) Current duties: have general knowledge about forestry science and related basic knowledge about forestry management, with more than 3 years of experience in related area.
- 3) Educational background: be a graduate of university
- 4) Age: Under 50 years old.
- 5) Language: have a competent command of spoken and written English which is equal to TOEFL iBT 100 or more (This workshop includes active participation in discussions, which requires high competence of English ability. Please attach an official certificate for English ability such as TOEFL, TOEIC etc., if possible)
- 6) Health: must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.
- 7) Attitude toward participation: Nominees who shall be regarded that they understand the contents of this program fully and have high motivation for learning through their Application form and Inception report.

(2) Recommended Qualifications

- 1) Gender Equality and Women's Empowerment: Women are encouraged to apply for the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity for all applicants regardless of sexual orientation and gender identity.

3. Required Documents for Application:

In case there are any missing documents or missing part, the nominee shall be excluded from the selection.

(1) Application Form: The Application Form is available at **the JICA overseas office (or the Embassy of Japan)**

(2) Photocopy of passport: You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

(3) English Score Sheet: to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)

(4) Inception Report: to be submitted with the application form (VI. ANNEX: Attachment-1) **by July 19, 2023.**

4. Procedure for Application and Selection:

(1) Submission of the Application Documents:

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at the **JICA Hokkaido Center (Obihiro) in Japan by July 19, 2023**

(2) Selection:

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. The JICA Hokkaido Center (Obihiro) will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance:

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than August 2, 2023.**

5. Conditions for Participation:

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA)

and lodging by the participants themselves,

- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

IV. Administrative Arrangements

1. Organizer (JICA Center in Japan)

(1) **Center:** JICA Hokkaido Center (Obihiro) (JICA Obihiro)

(2) **Program Officer:** Ms. NISHIGAKI Misako

(3) **Contact:**

(Address) 1-2, Minami 6-chome, Nishi 20-jo, Obihiro, Hokkaido 080-2470, Japan

(Tel) 81(*)-155(**)-35-1210 (Fax) 81(*)-155(**)-35-1250

Note: *: country code for Japan, **: area code for Obihiro

(Email) obic_kccp@jica.go.jp

(Website) www.jica.go.jp/obihiro/english/office/index.html

2. Implementing Partner

(1) **Name:** Asia Air Survey Co., Ltd.

(2) **Contact:**

(Address) Shinyuri 21 Bldg., 1-2-2 Manpukuji, Asao-ku, Kawasaki, Kanagawa
215-0004, Japan

(Tel) 81(*)-44(**)-969-7610 (Fax) 81(*)-44(**)-953-7270

Note: *: country code for Japan, **: area code for Kanagawa

(Email) sck.takinaga@ajiko.co.jp

3. Travel to Japan

(1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.

(2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.

4. Accommodation in Japan

JICA will arrange the following accommodations for the participants in Japan.

JICA Hokkaido Center (Obihiro)

Address: 1-2, Minami 6-chome, Nishi 20-jo, Obihiro-city, Hokkaido, 080-2470,
Japan

TEL: +81-155-35-2001 FAX: +81-155-35-1250

(where "81" is the country code for Japan, and "155" is the local area code)

If there is no vacancy at JICA Obihiro, or when conducting program outside Obihiro region, JICA will arrange alternative accommodation(s) for the participants.

5. Expenses:

The following expenses in Japan will be provided by JICA

(1) Allowances for meals, living expenses, outfits, and shipping and stopover.

(2) Expenses for study tours (basically in the form of train tickets).

(3) Medical care for participants who become ill after arriving in Japan (the costs related

to pre-existing illness, pregnancy, or dental treatment are not included).

(4) Expenses for program implementation, including materials.

(5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSU-IN GUIDE BOOK,” which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/trainin/index.html

6. Pre-departure Orientation

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of “Knowledge Co-Creation Program and Life in Japan” and “Introduction of JICA Center” are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception(Front desk), Lobby, Office, Accommodation(Room), Amenities(Hand dryer), Bathroom(Shower and Toilet), Toiletries, Restaurant, Laundry Room(Washing machine, Iron), ICT Room(Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
Part II: Introduction of JICA Centers in Japan	
JICA Hokkaido (Obihiro)	https://www.jica.go.jp/obihiro/english/office/index.html

V. Other Information

1. Certificate

Participants who have successfully completed the program will be awarded a certificate by JICA.

2. Notes for belongings

(1) Necessary to bring

- Laptop computer and Conversion plug for Japan

It will be necessary for making report and presentation. It is highly recommendable for the participants to bring their own private computer (Please install anti-virus software and periodically check your computer and any memory media with it.) In JICA Hokkaido Center (Obihiro), common computers in the Computer Room are available for internet, preparing reports, etc., but they are limited in number.

- Daypack, Cap and Trainers/Running shoes

Participants would have opportunities to have field activities during the program. Therefore, participants are requested to bring Daypack and Running shoes from your country.

(2) Advisable to bring

Socks, Regular drugs such as headache and gastrointestinal medicine, masks

*Please understand that some places may be asked to wear a mask.

3. Items to be lent to participants by JICA

JICA provides participants with the following necessary items during the program period;

1) rain jacket & trousers 2) work jacket & trousers 3) rubber boots 4) warm jacket

Therefore, Participants don't need to take own items above.

4. Currency Exchange

Participants are advised to exchange local currency to Japanese currency on your arrival at Narita (or Haneda) Airport if it is needed, since there is not enough time for currency exchange during the program.

5. For Your Health

It is advisable for participants to bring the household medicine. Especially in case you have or have had malaria, you are requested to bring the medicine for malaria with you because it is quite difficult to obtain it in Japan.

6. Courtesy Call to Obihiro City and Ceremony

The program includes courtesy call to Obihiro City and some ceremonies, for which it is recommended to bring appropriate clothes.

7. School visit

In order to promote international cultural exchange, all participants are invited to visit a Japanese local school and interact with the students during the program. To introduce your country, it is advisable for participants to bring items such as

- (1) musical instruments, popular music CDs, traditional costume,
- (2) small art crafts,
- (3) digital photo data (e.g. foods, traditional dresses, houses, animals, tourist spot, and so on).

8. Climate

The climate conditions in Obihiro, Tokyo, and Ishigaki Island are given below. Participants are advised to prepare appropriate clothes.

Obihiro (Hokkaido)

		Autumn / Winter			
		Sep	Oct	Nov	Dec
Temperature (°C)	Maximum	31.8	29.7	17.2	5.5
	Average	17.9	10.8	4.9	-3.4
	Minimum	5.1	-2.1	-4.0	-18.2
Humidity (%)		80	76	72	66
Precipitation (mm)		72.0	93.5	21.0	86.5

Tokyo

	Autumn		
	Sep	Oct	Nov
Average Temperature	24.4	17.2	14.5
Humidity (%)	81	75	70
Precipitation (mm)	118.0	102.5	56.5

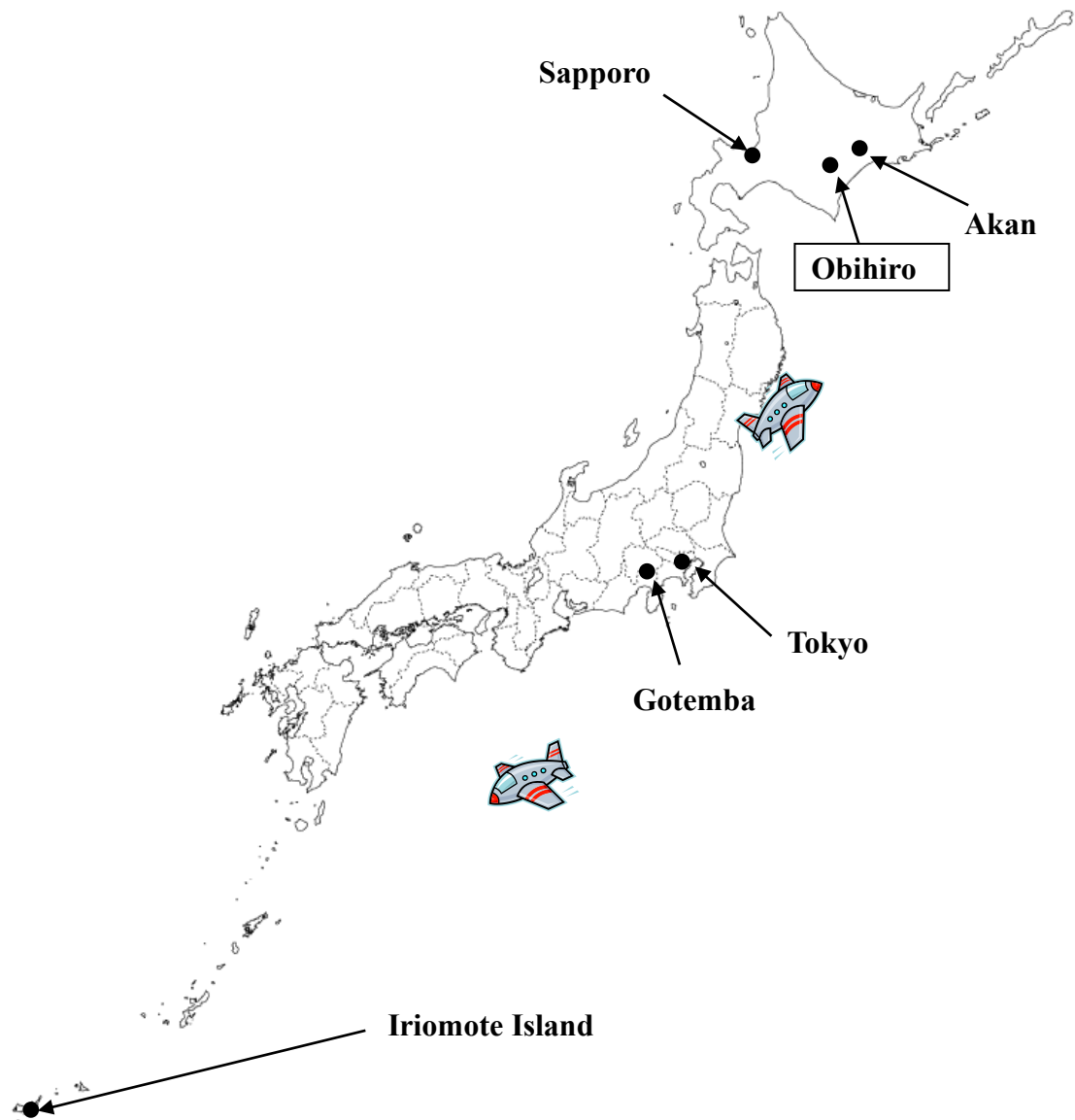
Iriomote Island (Okinawa)

	Autumn		
	Sep	Oct	Nov
Average Temperature	27.6	25.7	24.1
Humidity (%)	87	86	91
Precipitation (mm)	549.5	487.5	626.0

Source: Japan Meteorological Agency 2022

9. Study trips

As a supplemental program, study trips to Sapporo, Tokyo, Akan, Gtemba and Ishigaki Island for several days are tentatively scheduled (to be confirmed).



VI. ANNEX:

Attachment-1
For all applicants

Inception Report

With the Application Form, the applicants should submit an Inception Report on the following issues. The Inception Report will be used for the screening of successful applicants as well as for the selection of the most suitable subject for the participants. Applicants should submit it to JICA overseas office (or the Embassy of Japan) in respective country **by July 19, 2023**

a. Purpose

- (1) To clarify issues and problems presently faced in their work in order to facilitate the acquisition of knowledge and ideas leading to solutions during the program.
- (2) To provide advance information regarding issues and problems faced by participants to lecturers and organizations concerned with the program as a point of reference in finding solutions.

b. Contents

- (1) Name, Organization, Position
- (2) Roles of your organization
- (3) Introduction of your area and work that the participant has been in charge of for the last one year
- (4) Issues/Problems with which you are facing in your present job and approaches which you will tackle these issues/problems
- (5) Introduction of success cases of your present job.
- (6) Subjects in which the participant is particularly interested on this program and the reasons

*** (3), (4) are main part of the Inception report and (2) is brief introduction.**

c. Layout

Typewritten in English, 5-10 pages (12-point font, double spaced, A4 size paper) * or you could utilize MS Power Point as well. As mentioned below, you need to present your Inception Report using MS Power Point. Then it is more efficient to formulate Inception Report utilizing MS Power Point.

d. Presentation *Participants only

The Inception Report is presented by each participant using MS PowerPoint at the beginning of the program.

- (1) The time allocation for each presentation of the Inception Report will be about 15 minutes.
- (2) It is advisable to bring some materials such as pictures or other visual aids to show your country's situation.

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of

organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA overseas office or the Embassy of Japan. Further, address correspondence to:

JICA Hokkaido Center (Obihiro) (JICA Obihiro)

Address: 1-2, Minami 6-chome, Nishi 20-jo, Obihiro-city, Hokkaido 080-2470, Japan

TEL: +81-155-35-1210 FAX: +81-155-35-1250

Website: <https://www.jica.go.jp/obihiro/english/office/index.html>

E-mail: obic_kccp@jica.go.jp